

Nest Publication Scheme

The Information Commissioner's Office has defined a model publication scheme that all public authorities should follow, and has issued guidance on what information should be published. There are seven classes of information within the scheme and these are described below:

Class	Section	Description	How to get information
1 Who we are and what we do	Roles and responsibilities	Biographies of the Chair and other members of the Board who set the strategic direction and objectives of Nest are available on the Nest website.	http://www.nestpensions.org.uk/schemeweb/NestWeb/public/aboutnestcorporation/contents/trustee-members.html
		Biographies of the Executive Team responsible for the day to day management of Nest Corporation and the Scheme are available on the Nest Website.	http://www.nestpensions.org.uk/schemeweb/NestWeb/public/aboutnestcorporation/contents/executive-team.html
	Organisational Structure	The Nest Corporation Governing Body (NCGB or Board) is responsible for governing Nest Corporation. Nest Corporation must take decisions drawing on two key sources of power: the Pensions Act 2008, which sets out its functions and powers as a Body Corporate and the Scheme Order and Rules, which sets out its powers as a Trustee. Please see the adjacent links to the Pensions Act 2008 and the Scheme Order and Rules.	http://www.nestpensions.org.uk/schemeweb/NestWeb/includes/public/docs/pensions-act-2008.PDF.pdf
		A high level organisational structure at 31 March 2019 is detailed on page 55 of the Annual Reports and Accounts 2018/19.	https://www.nestpensions.org.uk/schemeweb/dam/nestlibrary/Nest-CARA-2018-19.pdf
		The terms of reference of the Governing Body is sets out its roles and responsibilities and is available on the Nest website.	http://www.nestpensions.org.uk/schemeweb/NestWeb/includes/public/docs/nest-corporation-governing-body2.pdf.pdf
		The terms of reference for the Governing Body's Sub Committees set out their roles and responsibilities and is available on the Nest website.	http://www.nestpensions.org.uk/schemeweb/NestWeb/public/aboutnestcorporation/contents/trustee-committees.html
	Information relating to the legislation relevant to the NEST Corporations functions	Nests order and rules are available on the Nest website.	http://www.nestpensions.org.uk/schemeweb/NestWeb/public/aboutnestcorporation/contents/order-and-rules.html
	Information relating to organisations with which NEST Corporation works in partnership	The Department for Works and Pensions (DWP) is the sponsoring government department for Nest Corporation. The framework agreement that governs this relationship is available on the Nest website.	https://www.nestpensions.org.uk/schemeweb/dam/nestlibrary/NEST-Framework-Document-signed-and-effective-from-February-2019.pdf
		Nest Corporation, as trustee of the pension scheme, has a number of key business partners. These include TCS, who administer the scheme, and State Street, who provide fund administration services.	
	The locations and contact details for NEST	Nest's contact details are available on the Nest website.	http://www.nestpensions.org.uk/schemeweb/NestWeb/public/support/contents/contact-us.html
2 What we spend and how we spend it	Financial statements, budgets and variances	See Annual Report and Accounts for 2018-19	https://www.nestpensions.org.uk/schemeweb/dam/nestlibrary/Nest-CARA-2018-19.pdf
		See Annual Report and Accounts 2017-18.	https://www.nestpensions.org.uk/schemeweb/dam/nestlibrary/NEST-CARA-2017-18.pdf
		See Annual Report and Accounts 2016-17.	http://www.nestpensions.org.uk/schemeweb/NestWeb/includes/public/docs/NEST-Corp-ARA_2016_2017.PDF.pdf
	Capital programme	Information about Nest's capital expenditure is included in our Annual Report and Accounts 2018-19	https://www.nestpensions.org.uk/schemeweb/dam/nestlibrary/Nest-CARA-2018-19.pdf
	Financial audit reports	Nest's reports and accounts are subject to audit by the National Audit Office (NAO). A statement from the Comptroller & Auditor General at the NAO is included in the Annual Report and Accounts.	https://www.nestpensions.org.uk/schemeweb/dam/nestlibrary/Nest-CARA-2018-19.pdf
	Senior staff and board members' allowances and expenses	Details of the Governing Body and Chief Executive's remuneration and expenses are included in the annual report and accounts every year. The disclosures relate to Nest Corporation Board Members and the Chief Executive, these being the only individuals that make decisions spanning the entire organisation.	https://www.nestpensions.org.uk/schemeweb/dam/nestlibrary/Nest-CARA-2018-19.pdf
	Pay and grading structures	Information about pay grades and pay ranges are not currently available.	Requests for information should be sent to: https://www.nestpensions.org.uk/schemeweb/nest/nestcorporation/how-nest-is-run/freedom-of-information-act.html
	Procurement and tendering procedures	Details of procedures used for the acquisition of goods and services and contracts currently available for public tender and key contracts awarded is on the Nest website.	http://www.nestpensions.org.uk/schemeweb/NestWeb/public/aboutnestcorporation/contents/procurement.html
Financial statements for projects and events	Nest Corporation's Annual Report and Accounts includes information on the corporation's operating expenses. If a more detailed breakdown of costs is required this should be requested from the FOI Officer.	https://www.nestpensions.org.uk/schemeweb/dam/nestlibrary/Nest-CARA-2018-19.pdf	
3 What our priorities are and how we are doing	Strategic plans	Nest Corporation Corporate Plan 2019-2022	https://www.nestpensions.org.uk/schemeweb/dam/nestlibrary/Corporate-plan-2019.pdf
		Nest Corporation Corporate Plan 2015-2018.	http://www.nestpensions.org.uk/schemeweb/NestWeb/includes/public/docs/Corporate-plan-July-2015.pdf.pdf
		Nest Corporation Corporate Plan 2014-2017.	http://www.nestpensions.org.uk/schemeweb/NestWeb/includes/public/docs/nest-corporate-plan-2014-17.PDF.pdf
	Annual reports/reports to Parliament	See Annual Report and Accounts for 2018-19	https://www.nestpensions.org.uk/schemeweb/dam/nestlibrary/Nest-CARA-2018-19.pdf
		See Annual Report and Accounts 2017-18.	https://www.nestpensions.org.uk/schemeweb/dam/nestlibrary/NEST-CARA-2017-18.pdf
		See Annual Report and Accounts 2016-17.	http://www.nestpensions.org.uk/schemeweb/NestWeb/includes/public/docs/NEST-Corp-ARA_2016_2017.PDF.pdf

Class	Section	Description	How to get information
3	Internal and external performance reviews	Nest Corporation's trust assurance report outlines the controls we have in place in relation to the master trust assurance framework developed by The Pension Regulator (TPR) and the Institute of Chartered Accountants in England and Wales (ICAEW). It sets out how the Nest scheme meets these requirements and is intended to help people identify a high quality pension scheme.	http://www.nestpensions.org.uk/schemeweb/NestWeb/public/whatsnest/contents/Independent-quality-assurance.html
		Nest received Master Trust Authorisation from The Pensions Regulator in 2019	https://www.thepensionsregulator.gov.uk/en/master-trust-pension-schemes/list-of-authorized-master-trusts
		Nest has been awarded PQM READY status recognising that it has met the Pension Quality Mark standards for Master Trusts and Multi-Employer schemes.	http://www.pensionqualitymark.org.uk/pqmreadyschemes
		National Audit Office Report on "Automatic Enrolment to Workplace Pensions"	https://www.nao.org.uk/report/automatic-enrolment-to-workplace-pensions/
	Service standards	The process for raising a complaint about Nest Corporation is available on the Nest website.	http://www.nestpensions.org.uk/schemeweb/NestWeb/public/aboutnestcorporation/contents/complaints-about-nest-corporation.html
		Information about privacy standards are available on the Nest website.	http://www.nestpensions.org.uk/schemeweb/NestWeb/public/MiscellaneousPages/contents/Privacy-policy.html
		Freedom of Information guidance is available on the Nest website.	https://www.nestpensions.org.uk/schemeweb/nest/nestcorporation/how-nest-is-run/freedom-of-information-act.html
4	How we make decisions	Public consultations Nes consultations, current and closed, are available on the Nest website. Many of the consultations include background information relating to the proposed changes.	http://www.nestpensions.org.uk/schemeweb/NestWeb/public/aboutnestcorporation/contents/consultations.html
		Minutes of senior level meetings A synopsis of Board meetings is available on the Nest website.	http://www.nestpensions.org.uk/schemeweb/NestWeb/public/aboutnestcorporation/contents/trustee-members.html
5	Policies and procedures	Policies and procedures for the provision of services Nest Corporation's corporate governance statement focuses on the way Nest is run. It provides the structure and control that Nest uses to set out its goals and monitor its performance.	https://www.nestpensions.org.uk/schemeweb/NestWeb/includes/public/docs/corporate-governance-statement.PDF.pdf
		Nest Corporation's corporate responsibility statement ensures that Nest acts in a way that has a positive impact on its customers, employees and community. Nest Corporation is committed to mapping our impact and reporting on how we are carrying out our responsibilities to Nest members, our stakeholders, our workforce, and wider society.	https://www.nestpensions.org.uk/schemeweb/NestWeb/includes/public/docs/nest-corporate-responsibility-statement.PDF.pdf
		Policies and procedures for the recruitment and employment of staff Current vacancies are available on the Nest website. Requests for recruitment and employment policies and procedures should be sent to http://www.nestpensions.org.uk/schemeweb/NestWeb/public/aboutnestcorporation/contents/freedom-of-information-act.html	https://www.nestpensions.org.uk/schemeweb/nest/careers.html
		Customer service The process for raising a complaint about Nest Corporation is available on the Nest website.	http://www.nestpensions.org.uk/schemeweb/NestWeb/public/aboutnestcorporation/contents/complaints-about-nest-corporation.html
		Personal data policies Information about Nest's website terms, privacy policy and cookies policy are available on the Nest website.	http://www.nestpensions.org.uk/schemeweb/NestWeb/public/MiscellaneousPages/contents/LEGAL.html
		Freedom of Information guidance is available on the Nest website.	https://www.nestpensions.org.uk/schemeweb/nest/nestcorporation/how-nest-is-run/freedom-of-information-act.html
		Information about the charges that may apply for some freedom of information requests is detailed in the Freedom of Information guidance on the Nest website.	https://www.nestpensions.org.uk/schemeweb/nest/nestcorporation/how-nest-is-run/freedom-of-information-act.html
6	Lists and registers	Register of gifts and hospitality provided to Board members and senior staff Details of Board gifts and hospitality given or received is available on the Nest website.	http://www.nestpensions.org.uk/schemeweb/NestWeb/public/aboutnestcorporation/contents/gifts-and-hospitality.html
		Any register of interests kept in the department The Register of Interests for Board Members is available on the Nest website.	http://www.nestpensions.org.uk/schemeweb/NestWeb/public/aboutnestcorporation/contents/trustee-members.html
7	Services we offer	Services for other organisations Nest Corporation is the Trustee that runs the Nest scheme. It took over from the Personal Accounts Delivery Authority (PADA), the agency set up by the government to deliver 'personal accounts' – a key element of the auto enrolment policy. 'Personal accounts' became Nest. As a Public Corporation, Nest Corporation is accountable to Parliament through the Department for Work and Pensions but is generally independent of government in its day-to-day decisions. More information about Nest is available on the website.	http://www.nestpensions.org.uk/schemeweb/NestWeb/public/pensions/contents/pensions-are-changing.html
		Services for members of the public Information is made available to Members of the Nest scheme on the Nest website.	http://www.nestpensions.org.uk/schemeweb/NestWeb/public/members/contents/what-being-enrolled-means.html
		Advice and guidance FAQs for members of the Nest scheme are available on the Nest website.	http://www.nestpensions.org.uk/schemeweb/NestWeb/public/members/contents/faqs.html
			FAQs for employers are available on the Nest website together with an 'employer help centre'.
	Media releases Details of all press releases are available on the Nest website.	http://www.nestpensions.org.uk/schemeweb/NestPublicWeb/faces/public/portal/pages/news.xhtml	